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| ACA STUDY ABROAD Checklist |
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# Application Process

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|[ ]  Obtain an ACA application online at <http://aca-noborders.com>.  |  |
|[ ]  Get all signatures required on application. (Make sure that you have indicated your beneficiary, not yourself). |  |
|[ ]  Complete and return the ACA application to the Student Finance office with two passport pictures. |  |

# Student Finance

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|[ ]  Have student account paid in full. (Does not include pending ACA charges.) |
|[ ]  Complete all necessary paperwork for federal financial assistance and receive a financial aid award letter before August 1, if relying on financial aid.\* |
|[ ]  Set up a meeting with a Student Finance Counselor to discuss ACA charges and payment plan options. |
|[ ]  Make sure you know whether your school bills on a semester, trimester, or quarterly basis. |

# Modern Languages

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|[ ]  Meet with Dr. Royo (Argentina, Spain) aroyo@southern.edu, or Dr. Nzokizwa (Austria, Germany, Hong Kong, Italy, Lebanon, Israel) pierren@southern.edu, concerning courses to be taken while abroad, minor & major options, and all other relevant information concerning your Study Abroad Experience. |
|[ ]  Make sure that you understand that the tuition and fees, as listed in the ACA catalog, cover tuition, food, lodging, and other related expenses, as indicated in the catalog; however, you are responsible for your plane ticket, personal expenses, non-school sponsored travel, etc. |
|[ ]  Make sure that you understand the conversion of quarter hours to semester hours, when transferring your earned credits back to Southern Adventist University. |

# Records/Advisement

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|[ ]  Register online for ACA 050. |
|[ ]  Meet with academic adviser. |

\*Students will only be able to receive federal or state aid, or denominational sponsorship funds, while abroad. Please see your Student Finance Counselor to see what financial aid you qualify for. (Southern renewable scholarships and departmental grants are not available for ACA students, while studying abroad.)

*I understand the requirements before leaving for ACA for the ­­­­­­school year.*

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_